



Event Date: March 25, 2017

Event Time: 11:00 am – 10:00 pm

Volunteer Application Form

Date of Application:

Name:

Cell #:

Email:

Is it okay to text your cell on the day of the event if needed?

Position Applying For: *(please choose two positions; at least 4 hours total length)*

- Site Assistant** – This person will be part of a team that monitors their location, answer questions, and assist vendors/site director when needed. People applying for this position must be ready to run around on a moment's notice and are able to volunteer longer hours as they will be the go-to person for that site director.

Available Positions: 9am-2pm, 2pm-6pm, 6pm-10pm at the Rotary Centre For The Arts/9am-2pm, 2pm-6pm, 6pm-10pm -KCT/10-2pm, 1-4pm at The Library-Tabletop Gaming; Bricks 4 Kidz/11-3, 2-5, 4-7 at The Black Box Theatre Celebrity Zone

- Backstage & Security** – You will be working in a team of two, to direct performers into the change room areas and direct permitted guests into the green room. They will ensure no one without authorization enters backstage. Other Security Positions involve making sure that weapons are peace bonded at entrances and working at doors monitor entry; sharing information with line-ups prior to door entry & movie premiere.

Available Positions: 11:00am-2pm; 2-6pm; 6-10pm; at the Kelowna Community Theatre & RCA

- Ticket Taker** - In teams of two, ticket takers will be stationed at all four venues where they will work together to take tickets in exchange for the correct (age appropriate) wrist band, they will also monitor the entrance to ensure no non-ticket holders enter. Applicants should be able to multitask and have a background in customer service.

Available Positions: 11-2:00, 2:00-6:00, 6-10 & 10-12 at the RCA, KCT and The Black Box Theatre

- Back Stage Runners**

Runners will assist the back stage directors and coordinators in any way they need.

Available Positions: 11:00-2:00, 2:00-6:00, 6-8pm

- Ushers** – Ushers will assist people to their seats and troubleshoot any issues that occur in the audience during the performance. This job is perfect for the person who wants to volunteer but doesn't want to miss any of the performances.

Available Positions: 11:00-2:00, 2:00-6:00, 6-8pm at KCT

- Green Room Host** – This persons' job is to create a memorable, positive experience for our performers. You will greet the artists, offer them snacks/beverages and answer questions.

Available Positions: 11:00-2:00, 2-6pm, 6-10pm Kelowna Community Theatre

- KidsZone Artist/Crafter** - Artists will be stationed in the Kid Zone next to the Disney artists where they will draw and help kids craft.

Available Position: 11:00-2, 2-4:00 Studio 100, RCA

- Canteen Attendant** – This person will sell food and beverages in the Black Box Theatre.

Available Positions: 11:00-2, 2-6pm, 6-10- 10-12:00am Black Box Theatre

- Anime Theatre Attendant** – Help out at the animation screening room as well as helping upstairs vendors, monitoring upstairs traffic flow and helping answer questions.

Available Positions: 11-2pm, 2- 6:00 Upstairs Lobby & Conference Room, RCA

- Event Set Up**

Available Positions: 8:00 – 11:00 Rotary Centre for the Arts, March 25th
2:00 - 5:00 The Black Box Theatre/KCT Theatre March 24th

- Event Tear Down**

Available Positions: 6:00 - 8:00 Rotary Centre for the Arts March 25
8:00 -10:00 The Black Box/KCT March 25

List Any Previous or Current Volunteer Experience:

<i>Organization</i>	<i>Position/Major Responsibility</i>	<i>Dates of service (yy/mm)</i>	
		<i>From:</i>	<i>To:</i>
1 _____	_____	_____	_____
2 _____	_____	_____	_____

List Your Employment/Training Background:

<i>Employer</i>	<i>Position/Major Responsibility</i>	<i>Dates of service (yy/mm)</i>	
		<i>From:</i>	<i>To:</i>
1 _____	_____	_____	_____
2 _____	_____	_____	_____
3 _____	_____	_____	_____

Why do you want to volunteer for KFX? (gain volunteer experience, networking..etc)

List some of your skills and hobbies to help us find the best section of the event for you:

Would you be interested in volunteering for One Man Star Wars on March 24th?

Signature of Applicant

Date